



San Francisco Bay Area Manager of Policy & Community Engagement

ABOUT EMERALD CITIES COLLABORATIVE

Emerald Cities Collaborative (ECC) is a national non-profit organization that partners with labor unions, community organizations, social justice advocates, development intermediaries, research and technical assistance providers, and socially responsible businesses to build high road – sustainable, just and inclusive – regional economies. The Collaborative envisions a future in which American cities are the greenest and most equitable in the world, leading the way to head off global climate change, with low-income and communities of color as central actors and beneficiaries in these new regional economies.

ECC is based in Washington, D.C and works in 5 regional markets; Boston/the Northeast, the Pacific Northwest, the San Francisco Bay Area, Southern California and D.C. itself. Visit our website for more information: <http://www.emeraldcities.org/>

OVERVIEW OF POSITION

The Manager of Policy & Community Engagement provides leadership and support for advancing the development of local and state policies that put low-income, Black, Indigenous and communities of color at the front of the transition to a clean energy economy.

The candidate is responsible for: 1) sustaining and building alliances with climate, social and environmental justice networks and coalitions, 2) providing leadership at local and state levels to advance public investments in Justice 40 communities, and 3) building the capacity of grassroots communities to assess and shape their local energy and water systems. The Manager will support current and new programs, build strong relationships with communities and have measurable impacts on the local and state clean energy landscape.

The candidate is part of ECC's San Francisco Bay Area regional team, reporting to the Regional Director. This position will be also supported by the National Director of Policy and Civic Engagement. The position is currently remote, but with at least one day in-person in San Francisco or Oakland.

Full-time salaried position, \$75,000 to \$90,000 DOE. Benefits include health, dental and vision insurance, flexible spending account, 401(K), two weeks paid vacation, 12 days sick leave, and federal and state holidays.

MAJOR RESPONSIBILITIES

Outreach, Collaboration and Alliances: Strengthen and provide information and support for local tables, coalitions, networks. This includes organizing and participating in regular meetings and formulating allied movement building actions.

Capacity Building and Leadership Development: Support BIPOC centered community based organizations with capacity building, including staffing, fund development, knowledge sharing, organizing, communications and outreach. This may include managing the decision making process and distribution of grants to CBOs. Generally work to enhance leadership in CBOs.

Program Development and Management: Provide organizational leadership in implementing effective community engagement tools and strategies for advancing values-based, community driven clean energy economies within their city-region. Support the region's strategic communication goals, including conference attendance, presentations, blogging, etc. Promote cross-program learning and exposure. On-going fund development and grant report writing

Local, Institutional and State Policy Development: Collaborate with strategic partners to monitor, educate and inform local, institutional and state policy makers on equitable climate and economic inclusion programs and policy.

EXPERIENCE & QUALIFICATIONS

The ideal candidate has direct experience in the full range of community organizing and multi-stakeholder engagement, environmental and climate justice policy development, and program management.

- Minimum of 5 years of experience in either environmental/climate policy or community organizing.
- Strong commitment to advancing racial, gender and social equity in our response to climate change
- Contacts and relationships within social and climate justice organizations, and government.
- Program design/development experience.
- Knowledge and experience on using collaboration tools and facilitating community sessions
- Experience working with multi-stakeholder collaboratives and grassroots organizations.
- Strong writing, verbal communication, and analytical skills.
- Demonstrated leadership skills and ability to work as a self-starting member of a team.
- Ability to multi-task, organized and flexible.

TO APPLY

Please send resume and cover letter to Avni Jamdar at ajamdar@emeraldcities.org. Subject line should read "Manager of Policy and Community Engagement – [Your Name]". Open until filled.

Emerald Cities San Francisco Bay Area is committed to hiring and advancing personnel with an explicit regard to advance women, people of color, LGBTQ people, and other people from communities traditionally underrepresented in the environmental and energy sectors.